

NEWARK 10

19th & 20th June
THE NATIONAL KIT CAR FESTIVAL
www.kitcarshow.co.uk

APPLICATION FOR MANUFACTURERS STAND SPACE

To avoid mistakes please write in **BLOCK CAPITALS** with a pen or type your entry.

We hereby apply to be allocated stand space at the above Exhibition in accordance with the Organisers Rules and Regulations.

Exhibitors Business Name Name of Contact

Business Address (to be used in the Show Guide)

..... Post Code Website Address

Works Tel. No. (inc. STD code) Evening Tel. No./ Mobile

FAX No. Email Address

MANUFACTURERS EXHIBITION STAND SPACE

Please reserve a stand at the show for the above mentioned exhibitor.

Our preferred size of the stand space is x metres.

COST OF STAND/s. £

LIST OF EXHIBITS

The anticipated list of exhibits we will be displaying on our stand is as follows:

Model Name	Delete as appropriate	Please use the space below for any additional comments
.....	Vehicle/Rolling Chassis	
.....	Vehicle/Rolling Chassis	
.....	Vehicle/Rolling Chassis	
.....	Vehicle/Rolling Chassis	

ELECTRICAL SUPPLY

Single phase 13 amp. power supply is available in the exhibition hall. If you require electrical power for additional lighting etc. please fill in the cost below. Power will not be available on all stand locations. Those requiring power are advised to avoid a centrally located stand. If you are in any doubt, please contact the organisers who will advise you. Where connection is available, the position of the supply on the stand will be at the Organisers discretion.

COST OF ELECTRICAL SUPPLY IS £20. £

TOTAL COST OF STAND/s. £

Your cheque should be made payable to: **NEWARK PROMOTIONS**

We have read and understood the Rules and Regulations printed overleaf and agree to abide by them and any additional rules deemed necessary by the Organisers.

SIGNED COMPANY POSITION DATE

NEWARK
PROMOTIONS

'The Bridleway', Main Street, Nocton, Lincoln. LN4 2BH
Telephone: 01526 320721 Email: info@kitcarshow.co.uk

Proprietor Kevin Musson

Newark Kit Car Show - Rules and Regulations

1. Definitions

In these rules and regulations the term exhibitor includes all employees or agents of such. The term Organiser shall mean Newark Promotions. The term Show shall mean The Newark Kit Car Show and space shall mean the Exhibitors stand space.

2. Application for stand space

Application for space must be made on the forms provided by the Organisers, must be signed by a responsible person and contain all the information requested. The Organisers reserve the right to accept or refuse any application without assigning any reason.

3. Admission

Admission to the Show will be restricted to those persons who, in the opinion of the Organisers, have a legitimate professional interest in the subject of the Show. The Organisers reserve the right to refuse admission to any person or persons to the Show without assigning any reason.

4. Allocation of stand space

Space will be allocated by the Organisers in order of receipt of applications and, wherever possible, in accordance with Exhibitor's choice and preference. However, consideration will be given to the requirements of products to be exhibited and the Organisers reserve the right to reassign space allocated, on the understanding that the Exhibitor may refuse the re-allocation in writing immediately after notification by the Organiser.

5. Payment

Payment must be made in full for the stand(s) applied for, and must be forwarded with the signed Contract for Allocation of Space. Any Contract for allocation of Space not accompanied by such payment may be deemed null and void.

6. Cancellation of space

In exceptional circumstances the Organisers will be prepared to consider cancellation of their contract with Exhibitors but only if the following conditions are complied with:

- vi. That the request for cancellation is submitted by recorded delivery post;
- vii. That the request is received at least 60 days prior to the opening of the Exhibition;
- viii. That the Organisers re-let the cancelled space in its entirety;
- ix. That the reason given for the request of the cancellation is, in the opinion of the Organisers, well founded;
- x. That the Exhibitor agrees that the Organisers shall retain, by way of liquidated damages, 25% of the contract price if the cancellation is accepted more than 60 days before the Show, 50% of the contract price if the cancellation is accepted after that time and 100% of the contract price if the cancellation is accepted within 30 days of the opening of the Show.

7. Postponement/Abandonment

If the show has to be postponed or abandoned for any reason outside the control of the Organisers, the Organisers shall not be liable in any way, in respect of expenditure, liability or loss incurred by the exhibitor, and the Organisers shall be entitled to retain such part of all sums paid by the Exhibitor as the Organisers consider necessary. The Organisers shall not be liable for any loss due to any breakdown of machinery, failure of supply of electricity or water, fire, Government restriction or Act of God which may cause the Show to be temporarily closed, interrupted or cancelled

8. Display of cars

The main purpose of the show is to display Manufacturers Kit Cars to the public and the bias is to be strictly commercial. No vehicles will be removed or exchanged during the show opening hours.

9. Protection of exhibits

All exhibits must be properly protected so as to avoid danger to any person or persons visiting or taking part in the exhibition. The Organisers shall be indemnified by the Exhibitor against any claim or action on account of any injury or damage being caused, or occasioned by any exhibit to any person whatsoever.

10. Revision of layout

Should it be necessary to revise the layout of the Show, for any purpose, the Organisers reserve the right to transfer an Exhibitor to an alternative mutually agreeable site.

11. Stand design and construction

Exhibitors erecting interior displays must ensure that all such work conforms to the requirements of the Organisers and other appropriate authorities, and is executed within the terms of the Health and Safety at Work Act 1974, and all relevant Statutory Provisions. Exhibitors must comply with the following Acts, By-laws. This list is an indication only and is not intended to be a comprehensive list. The Control of Substances Hazardous to Health Regulations 1988 (COSHH), The Electricity at Work Regulations 1989, Pressure Systems and Transportable Gas Containers Regulations 1989. Any relevant Code of Practice issued by the Environmental Health Department section of Newark and Sherwood District Council.

12. Build-up of stands

All stands and their exhibits must be completed by the opening time of the first day of the Show.

13. Dismantling of stands

Exhibits must not be removed and displays must not be dismantled either partially or totally before the closing time on the last day of the Show. All exhibits and display material must be removed as soon as possible after this time. All exhibitor products and materials must be completely removed from the premises as soon as possible after the Show closes.

14. Transfer & sub-letting.

Only those cars belonging to the exhibitors who have hired the stand shall be placed on the stand, sub-letting or transfer is not allowed unless with the written authority of the Organisers.

15. Unoccupied space

Where space applied for and granted is not occupied by the exhibitor, the Exhibitor shall pay to the Organiser a sum in liquidated damages and equal to reservation cost. The Organisers reserve the right to re-allocate or otherwise deal with this space as they so decide.

16. Contract labour

Stands must be erected by the exhibitors or by contractors acting on their behalf but such stands must conform to the regulations and be completed by the appointed time. If an exhibitor appoints a contractor to undertake constructional work, he must notify the organisers accordingly and supply the name and address of the company or individual concerned. The exhibitor shall observe and procure that all their contractors and sub-contractors shall observe any Codes of Practice applicable.

The Hirer shall be liable for and shall indemnify the Organisers in respect of any loss, damage or injury which may be incurred by or be done or happen to the Hirer or any person or persons in his employ or any of his contractors or by or to any other person or persons resorting to the Showground by reason of the use of the facilities by the Hirer.

17. Conduct

- i. The Exhibitor shall not display any exhibit or permit any activity on his stand which is not within the scope of the Show, nor shall he allow any illegal or immoral purpose or betting or gaming on his stand.
- ii. Any encroachment upon gangways or passages shall be deemed to be a breach of contract and articles or goods found therein during the period of the Show may be removed by the Organisers of their agents and the Organisers shall not be responsible for any loss thereto occasioned by such removal.
- iii. The Organisers reserve the right to stop any activity on the part of the Exhibitor that may cause annoyance to other Exhibitors or visitors. Business must be conducted only from the Exhibitor's own stand and under no circumstances may this be carried out from a gangway or elsewhere in the Show.
- iv. Any publicity material shall be displayed and/or given away only from the Exhibitor's own stand.
- v. The use of Microphones is not permitted.

18. Advertising matter

The exhibitor may at his discretion distribute handbills or other printed matter from his stand. In the event of any complaint resulting from such distribution, the matter shall be decided by the organisers. Exhibits or other devices which emit sound must be operated and controlled so that there is no disturbance to other Exhibitors.

19. Fire precautions

All materials used in stand construction must be fire proofed. The use of petrol-driven motors, inflammable paint, cellulose or liquids with a low flash point, paint spraying apparatus and explosives are barred from public exhibitions. Special permission may be granted for their use, subject to additional precautions as laid down by the local authority and to the approval of the organisers. All aisles and fire exits must be kept clear of exhibits. Exhibitors must adhere to all fire and safety regulations which affect the Show.

20. Exhibitors liabilities

Every Exhibitor hereby accepts liability for all acts or omissions of himself, his servants, contractors, agents and visitors and undertakes to indemnify the Organisers and keep them indemnified against all liability in respect thereof and against all actions, suits, proceedings, claims, demands, costs and expenses whatsoever, which may be taken or made against the Organisers or incurred or become payable by them arising therefrom or in respect thereof including any claims arising out of the supply by the Exhibitor of samples of any kind whatsoever whether such samples be sold or given away free and including any legal costs and expenses and any compensation and other costs paid by the organisers to compromise or settle any such claims. Notwithstanding the indemnify hereby given, the exhibitor undertakes to arrange appropriate third party liability insurance.

Under no circumstances will the Organisers make good or accept responsibility or liability in respect of any damage or theft or loss of property, goods, articles, or things whatsoever placed, deposited, brought into or left upon the facilities either by the Hirer for his use or purposes or by any other person or left or deposited with any Official of the Organisers (and the Hirer must indemnify and hold the Organisers and their Officials harmless in respect thereof).

21. Insurance liability

The Organisers will not be responsible for the safety of any exhibit or destruction of same by theft or fire or any other cause whatsoever, or for any loss or damage whatsoever sustained by the Exhibitor by reason of any defect in the building caused by fire, storm, tempest, lightning, national emergency, war, labour disputes, strikes or lock-outs, civil disturbances, explosion, inevitable accident, force majeure or any other case not within the control of the Organisers whether ejusdem generis or not, nor for any loss or damage occasioned, if by reason of the happening of any such event, the opening of the Show is prevented or postponed or abandoned, or the building becomes wholly or partially unavailable for the holding of the Show. The Exhibitor agrees and undertakes to insure the full replacement value of the contents of his stand and all associated ancillary equipment and materials. Exhibitors should arrange appropriate third party liability insurance.

22. Exhibition services

The Organisers undertake to make all reasonable attempts to provide necessary services for the smooth operation of the Show but accept no responsibility for the breakdown or failure of such services.

23. Lighting & power

Adequate overhead lighting is provided and included in the stand costs. Additional single phase main power will be available at the charges published overleaf and is only obtainable from the Organisers and the Official Contractors appointed by them.

24. Photography

The photographic rights for the exhibition are reserved by the Organisers and photography in the exhibition required by the exhibitors can be carried out at moderate charges by the official photographer if desired. Exhibitors who wish to make their own arrangements for photographing their stands must apply to the organisers for their permission.

25. Removal of waste materials

The exhibitor shall be responsible for the removal from the exhibition premises and storage of all crates and empty cartons not required on his stand.

26. Passes and tickets

Passes, not transferable, to admit Exhibitors attendants and contractors will be supplied free of cost to Exhibitors, and no Exhibitor or contractor will be admitted without such pass being prior produced on entering the Showground entrance. Contractor's passes will be available only for the build-up and dismantling periods of the Show.

27. Amendment of rules

The Organisers reserve the right to alter, add to, or amend any of these Rules and Regulations. Should any questions arise, whether provided for in these Rules and Regulations or not, the decision of the Organisers shall be final. No alteration, addition, amendment or waiver to or of these Rules and Regulations shall operate to release any Exhibitor from his contract.

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GEORGE STEPHENSON MAIN EXHIBITION HALL

The stands within the exhibitors hall will be carpeted throughout and is included in the cost. Single phase electrical power will be available at an extra cost (£20) and will only be provided if pre-booked. This will be a twin 13 amp socket but does not include the provision of extension cables. The position of the supply to the stand will be at the Organisers discretion. If you require electrical power you must complete the relevant section on the booking form. Adequate overhead lighting is also included in the cost.

The following table shows the stand rate cost per square metre. The rate changes depending on the size of the stand. The smallest car stand available will be 6 metres x 3 metres, this is charged at £8.00 per sq metre (£144). The larger the stand size taken, the lower the price per sq metre. This table will enable you to work out the price of any stand size you are considering.

<i>Area m²</i>	<i>Cost per sq metre</i>
< 21	£8.00
21 - 30	£7.75
31 - 40	£7.50
41 - 50	£7.25
51 - 60	£7.00

Typical stand costs.

The following table gives examples of the cost for the different sized stands that are available. The Hall layout may be subject to revision to accommodate our exhibitors demands and therefore additional stand sizes may be created. We cannot guarantee that all these different sizes will be available.

<i>Stand Size</i>	<i>Area m²</i>	<i>Cost</i>
6 metres x 3 metres	18	£144
5 metres x 4 metres	20	£160
6 metres x 4 metres	24	£186
6 metres x 5 metres	30	£230
8 metres x 4 metres	32	£240
6 metres x 6 metres	36	£270
8 metres x 5 metres	40	£300
10 metres x 4 metres	40	£300
8 metres x 6 metres	48	£348
8 metres x 7 metres	56	£392

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Proprietor Kevin Musson